



Tender No. 3/2017

Dated 28/01/2017

Short Tender Notification

For Supply, Installation & Commissioning of

Digitization of College library and offices

At

**YODH SINGH NAMDHARI MAHILA COLLEGE, MEDININAGAR, PALAMU,
JHARKHAND-822101**

TENDER NOTICE

The Principal, Yodh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand invites open tender in the form of sealed Technical & Commercial Bids for supply, installation and commissioning of Digitization and Automation of College Library and Offices as per the attached specification, which will be installed at Yodh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand on a other located within the College. The bidder has to quote the price of all the items along with the installation and commissioning costs in the financial bid inclusive of VAT and transportation charges.

Complete set of Bid Documents may be downloaded from Yodh Singh Namdhari Mahila College website www.ysnmnpu.org.in...

Interested and eligible Bidders are required to submit the Technical and Commercial Bids in two separate sealed envelopes. The Technical and Commercial Bids should be accompanied by a bid security as specified in this Bid Document. The EMD in the form of Demand Draft of Rs . 20,000/- issueddrawn in favour of The Principal, Yodh Singh Namdhari Mahila College, payable at Medininagar, Palamau.

The envelope containing the Technical Bid and the Bid Security will be opened at the office of The Principal, Yodh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand, on specified Date & time in the presence of Bidders or their authorized representatives. In the event of the date specified for bid receipt and opening, being declared as a holiday, the due date for submission and opening of bids will be the following working day at the appointed times.

Schedule of various activities with regard to this invitation of bids are listed as below:

1. Last date & Time for submission of Bids	Date 31/01/2017 Time up to 3.00 P.M.
2. Date & Time of opening of bids	Date 01/02/2017 Time at 3.30 P.M.
3. Address for communication, Place of submission of bids	The Principal Yodh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand, Pin-822101.

GENERAL TERMS AND CONDITIONS:-

1. Cost of Tender Document : The cost of Tender Document is Rs.1,000/- in the form of D.D. drawn in favour of "The Principal , Yodh Singh Namdhari Mahila College, Medininagar, Palamu" payable at Medininagar, Palamu.

2. Two Bid System : The original copy of tender (duly signed) should be sent to the Office in a sealed cover in a double envelop. The tenderer must place the two sealed envelopes clearly marked "TECHNICAL BID" and "FINANCIAL BID" by indicating the Draft number, date & amount of EMD on the envelope of "TECHNICAL BID" failing which the tender will not be opened. Financial Bid to indicate a warning "DO NOT OPEN WITH THE TECHNICAL BID". The outer cover should be super scribed **Tender for "FOR SUPPLY INSTALLATION AND COMMISSIONING OF DIGITIZATION OF COLLEGE LIBRARY AND OFFICES OF YODH SINGH NAMDHARI MAHILA COLLEGE, MEDININAGAR, PALAMU"**.

3. Downloads : Tender Document with full details can be downloaded from College website: www.ysnmnpu.org.in from 18/01/2017 participation in the tender will be subject to remittance of the prescribed **Cost of tender document & EMD** alongwith the **Technical Bid**.

4. EMD : EMD of Rs.20,000/- in the form of crossed Demand Draft drawn from any commercial bank *in favour of* "The Principal , Yodh Singh Namdhari Mahila College, Medininagar, Palamu" payable at Medininagar, Palamu should be enclosed with the tender (technical bid) of each quoted by the bidder(s). The Unsuccessful Bidder"s EMD will be returned soon after the finalisation of Tender, where as the Successful Bidder"s **EMD** will be returned subject to furnishing of the required **Performance Security**. No interest will be paid on EMD for the period of retention in the College. Tenders without EMD would be rejected.

5. Warranty : The supply of goods should be of tender warranty for one year including all parts in this schedule from the date of supply and acceptance by the concerned authority However, the manufacturer"s guarantee if any which exceeds, should be extended accordingly. After Warranty period Annual Maintenance Charge (AMC) should be quoted for 01 additional year on yearly renewable basis.

6. Important Dates :

1	Start date of downloading the Tender Document	30/01/2017	11:00 A.M.
2	Last date and time for submission of Tenders	31/01/2017	3.00 P.M.
3	Date and Time for opening of Technical Bids	01/02/2017	3.30 P.M.

7. Due Date : Tenders received after due date and time will not be considered. College will not be responsible for postal delays.

8. Payment : No advance payment is permissible. Payment would be made after successful completion of work and duly certified by the officer of the College designated for the purpose.

9. Place of Delivery : Yodh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand and other places as per instruction of the College.

10. Liquidate Damage : In case, the firm fails to supply the material as specified in the purchase order, a sum of equivalent to **0.5%** of the contract price per week or part thereof off delay until actual implementation or performance shall be deducted from the bill up to a maximum deduction of **10%** of the contract price. Once the maximum is reached, we may consider termination of the contract.

11. Bank details for e-payment : The bank details may be furnished along with tender for making e-payment to the successful bidder.

13. Period of Validity : The rates quoted shall be valid for a minimum period of 180 days beyond the date of opening of tenders.

14. Evaluation : The Technical Bids are to be opened by the College Committee in the first instance and will be evaluated technically by the Committee. At the second stage Financial Bids will be opened only for the technically qualified tenders for further evaluation before awarding the contract.

15. Rejection of tenders : Tenders not complying with the above conditions are liable to be rejected.

16. Acceptance of tender and Jurisdiction : The Principal, Yodh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand reserves the right to accept or reject any of the tenders either in part or in full without assigning any reason thereof. Decision of the The Principal will be final and legally binding. All disputes will be subject to Medininagar, Palamu, Jurisdiction only.

Eligibility Criteria to Bidders

1. The bidder should be an OEM (Original Equipment Manufacturer) or their Authorized partner. In case of authorized partner, a letter of authorization from original manufacturer must be furnished. (Submit self-attested documents)
2. The Bidder should have Jharkhand VAT registration. The Latest Jharkhand VAT Certificate or clearance certificate should be submitted. (submit self- attested documents)
3. Bidders should have local office & service support in Jharkhand & ISO Certification is desirable (submit self- attested documents).
4. Bidder must submit a copy of PAN Card.
5. Bidder must not have been blacklisted by any PSU's/Central or State Government / Court of Law (submit Affidavit)
6. The bidder must quote all items of requirement list & must have capability of executing entire work on Turnkey basis.

Instruction to Bidders

- 1) The Supply, Installation and Commissioning of Digitization of college management will be done at Yodh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand.
- 3) The Supply, Installation and Commissioning schedule shall be within 90 days from the date of issuing of work order at the location as mentioned in the tender and should be tested by the OEM personnel individually.
- 4) In case of any discrepancy between rates mentioned in figures and words, the offer shall prevail. If there is any discrepancy between the unit price and the total the unit price shall prevail and the total price shall be corrected.

- 5) The bidder whose tender is accepted has to supply the items within the stipulated Period as mentioned.
After successful installation by bidder company`s/Authorized partner technical support will be provided as when required for duration of 12 (twelve) months.
- 6) Yodh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand may forfeit the EMD amount deposited if the bidder fails to supply all the items in stipulated period as mentioned above.
- 7) The EMD amount of unsuccessful Bidders will be refunded/ returned without interest after completion of tender formalities.
- 8) The price bid shall be evaluated on L1 basis as well as on Turnkey basis also.
- 9) No representation for change of rate once accepted will be considered.
- 10) The tender should be submitted in two cover system i.e.
A: Technical Bid along with and EMD and
B: Price Bid. There should be proper indication of the contents on each envelope.

Technical Bid Form (Enclosed with Technical Bid) Bid: Technical Proposal Sheet (Enclosed with Technical Bid)
Bidders Proposal Reference No. and Date:
Bidders Name and Address:
Person to be contacted: Designation:
Telephone No(s) Telex No.: Fax No.:

To,
The Principal , Yodh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand

Subject: Submission of Technical Proposal for Supply, Installation & commissioning of Digitization of College library and offices

Sir,

1. We, the undersigned Bidders, having read and examined in detail the Specifications and all the bidding documents as specified in the Bidding documents

2. EMD/BG

We have enclosed a Demand Draft in favour of The Principal , Yodh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand Payable at Medininagar, Palamu for a sum of Rs. 50,000/- This EMD is liable to be forfeited in accordance with the provisions of Bid documents.

We declare that all Services/Works shall be performed strictly in accordance with the Scope of Work.

3. BID PRICING

We further declare that the prices stated in our proposal are in accordance with your Instructions to Bidders included in bidding documents.

Format for Technical Proposal

Sl. No.	Item Name as per Requirement list	Item Name quoted by bidder	Compliance	Remarks
1				
2				
3				
4				
5				

Thanking you,

Yours Sincerely,

(Signature) Printed Name and Designation:

Seal: Date: Place:

Business Address :

Bid Price Form

(Enclosed with Commercial Bid) Bid: Commercial Proposal Sheet (Enclosed with Commercial Bid) Prices for Supply , Installation and Commissioning of Digitization of college management At The Principal , Yodh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand in t h e manner as s p e c i f i e d in Specifications and Bidding documents.

Bidders Proposal Reference No. and Date: Bidders Name and Address:

Person to be contacted:

Designation:

Telephone No(s) Telex No.: Fax No.:

To

The Principal , Youdh Singh Namdhari Mahila College, Medininagar, Palamu, Jharkhand

Subject: Commercial Bid Proposal for Supply, Installation & commissioning of Digital college management.

Sir,

Format for Financial Proposal

Sl. No.	Item Name as per Requirement list	Item Name quoted by bidder	Price per	quantity	Total Cost
1					
2					
3					
4					
5					

The Total Amount in Words

Date..... Signature of Bidder with sea

Requirement List

SL.No. ITEM NAME (SCOPE OF WORK)

1. Virtual Smart Class (01) with PAS System
2. Supply and Installation of required hardware system for Digitization of College
3. A dedicated Software system for College Data Management System with an agreement showing the responsibility of the company to update the same, time to time as per institutions requirements. The following must be facilitated with the said software package package.

Category	Specs/Modal
Server	Server Sngl CPU with xeon processor/ 16GB/ 1TBx2 HP/IBM
	Desktop Computer System Corei3/4GB/1TB/Win8.1 or above Make : Acer/Lenovo
User Interface	Thin Client based Computer System Make : Enson/HP
Core Licensing	Windows Server 2012 R2 Standered Acedemic
	Windows CAL (Including Cal for Laptop / Desktop Users)
	Window Office 10 Acedemic
	Windows RDP Cal
Security	Quick Heal Total Security 5 U
	Quick Heal Server Addition 1U
Power	UPS 5 KVA for 1 hours Backup Make : AVO/Numeric
	Wiring and placing proper connectors through out campus
Networking Infra	Rack, IO and other accesspries required for setting up.
	Ubiquiti Outdoor AP with Antenna and required accessories for Wi-fi
	Gygabit Switch 16 Port D-link,with its fittings and installation With Fortigate Fire wire for Data Security

Category	Specs/Modal
Smart Board	Infrared finger touch interactive White Board 79" With All Materials/ HD Camera and Enson Ver Software System Virtual Smart Class Tele-Conferencing System
Projector	Short Distance high resolution DLP projector With Ceiling mount and other fittings
Sound System	Public Address Sound System (Podium) 250W with 4no. Mono Speakers with Two Mic (One wired and one wireless)
Accessories	Other different Accessories and installation
Computer System	A Desktop Computer System Corei3/4GB/1TB/Win 8.1 or Above